

‘BE ART HOLDINGS LTD’ Terms & Conditions

Introduction

‘BE ART HOLDINGS LTD’ (trading as BE Performing Arts)
Unit 3, Park House, Hurdsfield Road, Macclesfield, Cheshire, SK10 1LL Company
Number 15023629
beperformingartsuk@gmail.com

By enrolling your child at BE ART HOLDINGS LTD, you acknowledge and agree to these terms and conditions ("Terms & Conditions") as an ongoing agreement between you and BE ART HOLDINGS LTD ("Agreement").

The Agreement is established between the parent/guardian ("Parent," "you," or "your") of each enrolled student ("Student") and BE ART HOLDINGS LTD ("BE," "we," "our," "us") (trading as BE PERFORMING ARTS) and remains valid while the Student is enrolled in any BE PERFORMING ARTS activity until written notice is given following these Terms & Conditions.

Term Time Classes

1. Our courses run from the start to the end of each half-term, aligning with Cheshire East's school open dates.
2. While remuneration is processed on a monthly basis, we anticipate the commitment of children to enrol for the entire half term. This ensures the consistent maintenance of their training standards and alignment with the overall progress of the class.
3. We encourage consistent participation to maintain group cohesion and ensure effective training. Students, even with other commitments or clubs, are expected to enrol for the entire half term even if some missed classes occur, as dropping and rejoining disrupts the continuity of group training.
4. To terminate a student's place in any class, one month's notice is required, and your invoice will reflect the termination date. For example, if notice is given on 29th October, you would be liable for any sessions up to 28th November.
5. Refunds are not available for missed classes, and no payment can be rescheduled.
6. If a student is deemed unfit for class due to injury or illness, no refunds or rescheduling will be provided.
7. Late charges apply for consistent late collection after class.
8. In the event that a teacher needs to cancel a scheduled lesson, an alternative date and time may be provided. If you are unable to attend the rescheduled lesson, refunds will not be issued. We will ensure that sufficient notice is given regarding the new lesson date and time.
9. BE Performing Arts reserves the right to hold classes on Bank Holidays. Classes will be charged at the usual rate, regardless of attendance.
10. Classes and private lessons may be covered by another BE Performing Arts teacher without prior notice. Refunds or reschedules will not be offered.

Holiday Clubs

1. Refunds for holiday clubs require 7 days' notice for a full refund or 3 days' notice for a 50% refund.
2. No refunds or rescheduling for missed holiday club classes.
3. Late charges apply for consistent late collection after holiday club sessions.

Uniform

1. All students must purchase and wear the appropriate BE uniform for classes.
2. Uniform distribution occurs after payment is received.

Productions

1. Show fees for BE Performing Arts productions, shows and performances are at the discretion of BE Performing Arts and are subject to change.
2. Auditions, rehearsals, and extra sessions leading up to a production will be charged at the normal rate.
3. A semi-dress, technical, and dress rehearsal fee is added to the final invoice. We ask that all students attend these.
4. Children cast in our main shows for production must prioritise all rehearsals, including semi-dress, technical, and dress rehearsals. Attendance for these rehearsals is mandatory, and participants are required to keep the week preceding show week clear of any conflicting commitments to ensure the success of the production.

Invoicing/Payments

1. Payments are required in advance for each month, and invoices are sent on a monthly basis. Ensure that payment is completed before or on the invoice due date of the upcoming month. Please ensure that payments are settled by this date to keep your child's participation in classes uninterrupted. Payment must be completed before students return for lessons, as unfortunately, we may need to refuse entry if accounts are overdue.
2. A month's notice is required in writing, either by email or WhatsApp to terminate a student's place in any class regardless of any additions to other classes.
3. Automatic re-enrollment occurs unless BE Performing Arts is otherwise notified.
4. Activity fees may be reviewed annually and are subject to change.

Students

1. Completion of the Google Drive student contact form is mandatory.
2. Students participate at their own risk and must inform BE Performing Arts of existing injuries or medical conditions.
3. Emergency contact details must be kept up to date.
4. Students are responsible for their belongings, and BE Performing Arts is not liable for any lost or damaged items.

5. Students, parents and anyone coming into the premises must sign in and out at reception for every visit.

Student Expectations

1. Students are expected to maintain a demeanour of kindness and respect towards both fellow students and teachers at all times.
2. Adherence to respectful communication and cooperation is essential in fostering a positive learning environment.
3. Students must consistently follow any reasonable requests made by any employee of BE Performing Arts during classes, rehearsals, or any other school-related activities.
4. Cooperation with instructions ensures a smooth and constructive educational experience for everyone involved.
5. Disruptive behaviour, including but not limited to excessive noise, disrespect, or argumentative conduct, is not acceptable.
6. BE Performing Arts reserves the right to refuse further teaching or participation within the school to students found engaging in disruptive or argumentative behaviour.
7. BE Performing Arts has a zero-tolerance policy for bullying in any form.
8. Bullying, whether physical, verbal, or online, will not be tolerated under any circumstances.
9. Incidents of bullying will be addressed promptly and may result in immediate disciplinary action, including potential expulsion from the school.
10. Students are expected to uphold a high standard of behaviour, displaying courtesy, and consideration to create a positive and inclusive atmosphere.
11. Any conduct contrary to the school's values and code of conduct may lead to appropriate disciplinary measures.

By enrolling in BE Performing Arts, students and their parents/guardians acknowledge and agree to adhere to these expectations, contributing to a safe, respectful, and enriching learning environment for all.

Health & Safety

1. Suitable footwear and clothing, including BE Performing Arts uniform, must be worn at all times.
2. Parents are responsible for ensuring emergency contact details are accurate.
3. Strict NUT-FREE policy within our studios.
4. BE Performing Arts' liability is limited to class time and only in cases of gross negligence.

Parent's expectations

At BE Performing Arts, we are committed to fostering a positive and respectful environment for all students, parents, and staff. To maintain this supportive

atmosphere, we expect all parents to treat our team members with courtesy and respect at all times.

We encourage open communication and welcome constructive feedback. However, we have a zero-tolerance policy towards any behaviour that constitutes bullying, harassment, or disrespect. Any instance of shouting, aggressive behaviour, insults, or derogatory comments directed at our staff will lead to immediate action, which may include refusal of entry to our premises and/or the withdrawal of the student's enrolment.

We appreciate your cooperation in helping us uphold a safe and welcoming space for everyone in the BE Performing Arts community.